

NDA & Project Information Request Form

Secure scoping of confidential energy-project and critical-infrastructure information

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Classification	Controlled business form	Document owner	OLYELECTRA — OLYVENRA LTD
Language	English	Status	Publication-ready / controlled master

Purpose

Use this request to define the parties, purpose, project information categories, recipients, countries, systems, retention and other controls before confidential information is exchanged. Submission does not create an NDA or authorise disclosure.

Completion guidance

Complete every applicable field. Cite evidence by document title, issuer, number, revision and date. Mark Not applicable with a reason. Separate estimates from measured or approved information. OLYELECTRA may request clarification, enhanced due diligence or a secure data-room exchange.

Privacy and secure document handling

Do not send credentials, detailed grid models/settings, critical-infrastructure diagrams, personal identity documents, protected personal data or restricted commercial information by ordinary email or the public website form. Provide document references until an approved secure channel and authorised recipients are confirmed.

[Read the OLYVENRA Privacy Notice](#)

Project authority, safety and evidence boundary

This form is not an offer, engineering approval, grid approval, permit, product certification, yield or savings guarantee, financing commitment, legal advice or obligation to transact. Technical, safety, environmental, financial and regulatory decisions require competent parties and project-specific evidence.

Parties, authority and confidential purpose

Information requested	Response / evidence reference
Proposed legal parties and authorised signatories	
Registration number, country, tax status and registered address	
Authorised contact: name, title, department, email and telephone	
Basis of authority to represent the organisation and submit this form	
Specific permitted purpose and project/opportunity reference	
Project or portfolio name and internal reference	
Countries of access, transfer, processing and storage	
Named or role-defined need-to-know recipients and advisers	

Project information categories and access locations

Information requested	Response / evidence reference
Commercial, site, resource, load, grid, design, product, software, finance or other categories	
Critical-infrastructure diagrams, models, settings or security-sensitive grid information involved	

Information requested	Response / evidence reference
Third-party confidential information and authority to disclose	
Personal data involved and applicable privacy constraints	
Data ownership, hosting countries, privacy, retention and secure transfer requirements	

Requested confidentiality and secure-handling controls

Information requested	Response / evidence reference
Unilateral or mutual NDA and proposed template owner	
Requested confidentiality and survival periods	
Need-to-know, clean-team, no-copy, no-download or other access controls	
Approved secure transfer/data-room system, administrator and authentication method	
Affiliate, adviser, laboratory, financier or subcontractor disclosure controls	
Retention, return, deletion and certified-destruction requirements	
Requested governing law, jurisdiction and dispute forum for legal review	
Existing confidentiality terms, conflicts, exclusions or prior disclosures	

Declaration and authorised sign-off

Declaration and authorised sign-off	
I confirm that the information supplied is complete and accurate to the best of my knowledge, that I am authorised to submit it, and that the organisation will promptly disclose material changes. I understand that submission does not create approval, appointment, confidentiality, availability, exclusivity, certification, project feasibility or an obligation to transact.	
Information requested	Response / evidence reference
Authorised declarant: full name	
Position and organisation	
Basis of authority to submit this form	
Signature	
Date	